

ATTACHMENT A: PROJECT GOALS AND OBJECTIVES



Example project goals and objectives for patient advisory councils (small and large)

A. Scope for a small project that involves patients on the project team

Goal: Revise the patient education materials that are provided to patients with congestive heart failure when they are discharged from the hospital.

Objectives:

- Obtain patient input and recommendations to the patient education materials
- Conduct three meetings with at least 5 patients participating;
- Revise current materials by incorporating the patients' recommendations
- Print/prepare new materials

Timeframe: 4 months

Budget: \$300 to include cost of meetings, patient support, printing costs. Funding provided by Department of Patient Education

B. Scope for a larger project that includes the establishment of a patient advisory council

Goal: Establish a patient- provider partnership council in a community setting, that would develop interventions to improve medication safety.

Objectives:

- Creation of a Patient Safety Council representing the five Aurora Health Care outpatient clinics and four Aurora retail pharmacies in Walworth County, WI;
- Development of strategies, by this Council, to improve medication list accuracy in outpatient medical records at the clinics;
- Implementation of medication safety strategies that could be used by patients in the community and by providers in the clinics;
- Measurement of medication list accuracy in outpatient medical records in the clinics;
- Measurement of the impact of the project on the satisfaction and engagement of patients, providers, Council members and the community at large;
- Dissemination of information on the Patient Safety Council and their activities.

Timeframe: 2 years

Budget: \$500,000. Funding provided by grant with organizational support.

